**Cover Rencana Operasional**

**Lembar Pengesahan**

**RENCANA OPERASIONAL TAHUN ....**

**FAKULTAS/UNIT/LEMBAGA**

**UNIVERSITAS NAHDLATUL ULAMA SURABAYA**

|  |  |  |
| --- | --- | --- |
| **Kode Dokumen** | : |  |
| **Revisi** | : |  |
| **Tanggal** | : |  |
| **Diajukan oleh** | : | Dekan/Ka.Unit/Ka. Lembaga  (..........................) |
| **Disetujui oleh**  Rektor | : | Prof. Dr. Ir. Achmad Jazidie, M. Eng |

**Kata Pengantar**

**Daftar Isi**

**BAB 1**

**Pendahuluan**

1. Arah Kebijakan Pendidikan Tinggi
2. Rencana Strategis Unusa

**BAB 2**

**Capaian Kinerja**

1. Kebijakan Perencanaan
2. Indikator Kinerja *(Berdasarkan IKU Dikti dan Renstra Unusa)*

**BAB 3**

**Rencana Kerja dan Anggaran Tahun...**

Isi dengan menggunakan format tabel berikut ini *(melihat di Renstra Unusa)*

| **IKU Dikti** | **KPI Unusa** | **Indikator** | **Aktivitas** | **Capaian 20.. (%)** | **Target 20.. (%)** | **Kode Anggaran** | **Nama Anggaran** | **Nominal Anggaran** | **Disetujui Yayasan** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

**BAB 4**

**Manajemen Risiko**

1. Identifikasi Risiko

| **Tujuan (KPI)** | **Sasaran** | **IKU** | **Kegiatan** | **Kode Risiko** | **Pernyataan Risiko** | **Kategori Risiko** | **Penyebab Risiko** | **Sumber Risiko** | **Dampak Risiko** | **Pemilik Risiko** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |

1. Analisis Risiko (Pengukuran)

| **Kode Risiko** | **Pernyataan risiko** | **Inherent Risk** | | | **Pengendalian existing** | | | **Residual Risk** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Probabilitas** | **Dampak** | **Tingkat Risiko** | **Ada/** | **Uraian** | **Memadai/** | **Probabilitas** | **Dampak** | **Tingkat Risiko** |
| **Belum** | **belum** |
|  |  |  |  |  |  |  |  |  |  |  |

1. Pemetaan/ Evaluasi Risiko
2. Respon Risiko

| Kode Risiko | Pernyataan Risiko | Residual Risk | | | Risk Appetite | Evaluasi | Respon Risiko | Rencana Mitigasi | Risk After Mitigation | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Probabilitas (likelihood) | Dampak | Tingkat Risiko (level of risk) | Probabilitas (likelihood) | Dampak | Tingkat Risiko (level of risk) |
| (impact) | (impact) |
|  |  |  |  |  |  |  |  |  |  |  |  |

1. Monitoring dan Review

| **No** | **Pernyataan Risiko** | **Penyebab Risiko** | **Waktu Pelaksanaan Mitigasi** | | | | | | | | | | | | **Evidence** | **Risk Owner** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **(rencana dan realisasi)** | | | | | | | | | | | |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**BAB 5**

**Penutup**